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## CITY OF KELOWNA

# MEMORANDUM

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**Date:** September 14, 2005  
**File No.:** BL 9381  
**To:** City Manager  
**From:** Deputy City Clerk  
**Subject:** Miscellaneous Fees and Charges Bylaw

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### **RECOMMENDATION:**

THAT Miscellaneous Fees and Charges Bylaw No. 9381 be given reading considerations;

AND THAT Council Policy No. 233 Fees for Copies of City Documents be rescinded in conjunction with the adoption of Bylaw 9381.

### **BACKGROUND:**

The Miscellaneous Fees and Charges Bylaw sets fees for various administrative and police services (see Bylaw No. 9381 Schedules "A" and "B"). The fees for these services have been reviewed with the relevant City Departments and adjusted if necessary to reflect the cost of providing the service, and for consistency with fees changes under the Freedom of Information and Protection of Privacy Act. Previously, these fees were established either by bylaw or Council policy and this new bylaw will consolidate miscellaneous fees under one bylaw.

Council has directed staff to provide certain types of documents to Resident Associations at no cost to the Association. Schedule "C" of the bylaw contains a list of those bylaws or documents staff may provide to Resident Associations registered with the City in good standing. One copy of each will be provided to a qualifying Resident Association upon request. The following Associations are registered and in good standing as of July 2005:

- Clifton Highlands Community Association
- Glenmore Valley Community Association
- Kelowna South Central Association of Neighbourhoods
- KLO Residents Association
- McKinley Landing Residents Association
- North End Residents Association
- Okanagan Mission Residents Association
- Quail Ridge Residents Association
- Rutland Residents Association

Staff is recommending that Miscellaneous Fees and Charges Bylaw No. 9381 be given reading considerations by Council.

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Stephen Fleming  
Deputy City Clerk